

Tuesday, 25 July 2023

OVERVIEW AND SCRUTINY BOARD

A meeting of **Overview and Scrutiny Board** will be held on

Thursday, 3 August 2023

commencing at **5.30 pm**

The meeting will be held in the Grace Murrell Room C, Riviera International Conference Centre, Chestnut Avenue, Torquay TQ2 5LZ

Members of the Committee

Councillor Billings (Chairman)

Councillor Bryant

Councillor Joyce

Councillor Cowell (Vice-Chair)

Councillor Law

Councillor Douglas-Dunbar

Councillor Maddison

Councillor Harvey

Councillor Twelves

Together Torbay will thrive

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, Town Hall, Castle Circus, Torquay, TQ1 3DR

Email: governance.support@torbay.gov.uk - www.torbay.gov.uk

OVERVIEW AND SCRUTINY BOARD AGENDA

1. Apologies

To receive apologies for absence, including notifications of any changes to the membership of the Board.

2. Minutes

To confirm as a correct record the minutes of the meeting of the Board held on 5 July 2023.

(Pages 3 - 8)

3. Declarations of Interest

a) To receive declarations of non pecuniary interests in respect of items on this agenda

For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda

For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(Please Note: If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

4. Urgent Items

To consider any other items that the Chairman decides are urgent.

5. Disposal of Assets Call-In

To consider the call-in of the Cabinet's decision on the disposal of assets.

(Pages 9 - 20)

Minutes of the Overview and Scrutiny Board

5 July 2023

-: Present :-

Councillor Billings (Chairman)

Councillors Cowell (Vice-Chair), Douglas-Dunbar, Harvey, Joyce, Law, Barbara Lewis,
Maddison and Twelves

(Also in attendance: Councillors Bye, Chris Lewis, Long and Tranter)

1. Apologies

It was reported that, in accordance with the wishes of the Conservative Group, the membership of the Board had been amended to include Councillor Barbara Lewis in place of Councillor Bryant.

2. Minutes

The minutes of the meeting of the Board held on 15 March 2023 were confirmed as a correct record and signed by the Chairman.

3. Budget Monitoring Outturn 2022/2023

The Board considered and noted the submitted budget monitoring outturn report for 2022/2023 which provided a high level budget summary of the Council's final revenue and capital budget for the financial year 2022/2023. The report showed a delivered underspend of £0.4m due to £4m underspend in Finance and £4.6m from the Council's Investment Portfolio. £33m had been spent last year against a Capital Plan Budget of £44m.

The Cabinet Member for Place Services and Economic Growth and Deputy Leader of the Council, Councillor Chris Lewis, advised that a revised report would be issued to the Cabinet/Council to include the addition of £425k for a new sports pavilion (changing and social area) at Torre Valley North, which was fully funded from Section 106 funding and other external contributions to the current Capital Programme. The Cabinet Member and Deputy Director of Finance, Ian Rowswell, responded to the following questions:

- What were the current levels of reserves.
- Was the current level of Collection Fund Reserve appropriate at £5m taking into account the current collection levels for Council Tax and NNDR (this used to be around £2m).

- How reliant was the budget position on Government funding for both revenue and capital budgets.
- What provisions have been made in relation to the investments for changes in asset value.
- What was the reason for the £0.5m underspend within Parking Services.
- £200k had been spent on the Old Toll House which was now proposed to be disposed of as per a report going to the Cabinet next week, when would the cost of this capital project become a pressure on the revenue budget.

The Board requested the following actions:

- Future reports to include a header on each page.
- A written response from the Director of Pride in Place to cover:
 - Was £600 value for money on the two solar farms and what had this been spent on.
 - What was the business case for the two solar farms and will the benefits have increased due to higher energy costs.
 - Where were we with the National Grid and options to link to the National Grid for any surplus electricity or if the current proposed end users fall through.
 - What would the impact be to the community benefit for the local communities if either of the schemes do not reach completion.
 - What would the costs be to put the Nightingale site back.
- The Director of Pride in Place to provide a written response to Councillor Cowell regarding the changing rooms at Armada Park.

4. Internal Audit Review of Torbay Food and Music Festival Process Review

The Cabinet Member for Place Services and Economic Growth and Deputy Leader of the Council, Councillor Chris Lewis, outlined the Devon Audit Partnership report on the review of the Torbay Food and Music Festival and thanked them for the work that they had done. He also gave a big apology on behalf of the Council to all of the people who bought tickets and were affected by the cancellation of the event. He gave assurance that through the implementation of the recommendations in the report this would not happen again and responded to the following questions:

- How was it decided that this event would take place and what was the processes that were followed.
- Did any of the officers involved have a connection with the supplier for this event.
- What checks and balances were there for decision makers and what was the management response when something goes wrong.
- What were the issues around the waiver process and the rationale for a sole provider.
- Were any checks done on the characters of the Directors of the supplier.
- A lot of actions were due to be completed in June and then December, have the June actions been implemented.
- Does the Devon Audit Partnership have any concerns about procurements between now and the full review of the procurement processes.

- Should this be a role for the Audit Committee.
- Why did the Board not see the full report or at least the full paragraphs being referred to in the Executive Summary – it was requested that the Director of Finance look into this.
- Was advancing money for working capital normal.
- There were issues around the way stall holders were going to be paid with customers using a special card and then stall holders being reimbursed a few weeks after the event, was this approach normal.

Resolved (unanimously):

That the Overview and Scrutiny Board supports the management response to the recommendations from the Internal Audit Review of the Torbay Food and Music Festival and agrees to set up a task and finish group to work with officers on the implementation of recommendations and to focus on revised Council procurement policies, and for example, information to include a proper person test for company directors.

5. Cost of Living Crisis Funding

The Cabinet Member for Adult and Community Services, Public Health and Inequalities, Councillor Tranter, provided an update on the grants to help residents with the cost of living crisis. In addition to the information set out in the submitted report an update was given as follows.

- **Energy Bill support scheme** – This was a government designed scheme with defined criteria that closed on 31 May 2023, to support those that did not receive the £400 energy support payment, as they do not pay their fuel costs directly to the energy supplier e.g. those in HMO accommodation, caravan parks or care homes.
- **Household Support Fund (HSF)** - We were currently delivering scheme 4 for this year, which will provide £2.1m of assistance to residents. The same amount was also distributed in 2022/23. Guidance was issued by DWP for the design of the schemes, which had been reviewed and local criteria established and signed off by government. For HSF 3 which covered Oct – Mar 2022/23 these allocations were:
 - Food vouchers for children in receipt of free school meals - £196,000
 - Food banks - £100,000
 - Supermarket vouchers - £20,000
 - Warm spaces - £73,500
 - Pension credit households £215,000
 - Essentials linked to energy - £97,000
 - Low income households £406,000

As these schemes were government driven, there were strict guidance criteria and returns that were submitted, audited and signed off by the Section 151 Officer for the Council.

In addition to the above, increased funds were allocated to existing support schemes operated by Torbay Council for 2023/24.

- An additional £200K to support the discretionary housing payments.
- and an increase of £200K to Welfare support funds to assist with winter pressures later this year.

It was noted that Schemes had been codesigned with other organisations to meet the needs of the community that have direct involvement with residents. This has resulted in a new funding package for 2023/24 with a change in emphasis to meet wider food poverty and need supported through a social supermarket model, financial advice services and support for those that are not in support of benefits.

The Board asked the following questions:

- What amount of this funding was used for additional staffing costs to distribute the funding and was there a maximum amount that could be used for administrative purposes.
- The report mentions agency staff, was there a reason that the Council used agency staff rather than having a bank of staff to use.
- What lessons have been learned from delivering these schemes that can be used for future grants.
- Have the grants reached the demographic that it was intended to.
- There was a limit of funding available to help people were there other ways in which we could help people who were struggling. e.g. informal ways through our communities.
- There was an increase in demand for help and signposting how could the Council assist with this.
- A consultation was launched earlier in the year for a revised Council Tax Support Scheme which would help provide longer term support when was that due to come through for decision – Action: the Democratic Services Team Leader to find out the timescale for this.
- One of the areas of need was local affordable housing but there were barriers through the local planning system with local residents only being given seven calendar days to apply for a property, how could our housing policies be reviewed to make this fairer.
- Were there other mechanisms for disseminating information e.g. community partnerships.

Members noted that one of the key numbers for people to go to for help and support was the Torbay Community Helpline 01803 446022 which was a front door service to help people in crisis.

Members paid tribute and thanks to the Council's staff, particularly those in the Revenue and Benefits Team, who had been tasked with policing and delivering this funding as well as the community groups and organisations who helped.

Resolved (unanimously):

1. that Overview and Scrutiny Members consider all opportunities to help provide resilience and support to our residents, including wider economic and social benefits, in all their work;
2. that a briefing note be circulated to all Members on what support is currently available so that they can share it with their communities;
3. that, should Household Support Fund 5 be announced an all Member briefing be held; and
4. that the Overview and Scrutiny Co-ordinator write to the Divisional Director of Planning, Housing and Climate Emergency to request him to revisit the Section 106 criteria for entitlement to affordable housing and the bidding time extended to local residents for preferential opportunity.

6. Operation of Overview and Scrutiny

The Director of Corporate Services, Matt Fairclough-Kay outlined the submitted report which set out the future operation of Overview and Scrutiny and sought to encourage greater awareness and engagement both across the Council and in the community of the important role of Overview and Scrutiny. Members welcomed the approach identified in the report.

Resolved (unanimously):

That the Overview and Scrutiny Board endorses the proposed operation of Overview and Scrutiny and the recommendations 1 to 10 as set out in the submitted report.

7. Initial Overview and Scrutiny Work Programme 2023/2024

The Board discussed the submitted initial Work Programmes for the Overview and Scrutiny Board, Adult Social Care and Health Overview and Scrutiny Sub-Board and Children and Young People's Overview and Scrutiny Sub-Board as set out in the submitted papers.

Members raised a number of concerns about the timing and which Board would be most suited to lead on some of the topics and suggested a number of revisions. The Director of Corporate Services was requested to review the timeliness of the performance and budget monitoring reports to see if they could be reported closer to the end of the quarter.

Resolved:

1. that, subject to 2 to 4 below, the Initial Work Programme for the Overview and Scrutiny Board for 2023/2024 as set out in the submitted report be approved and that the Initial Work Programmes for the Children and Young People's Overview and Scrutiny Sub-Board and Adult Social Care and Health Overview and Scrutiny Sub-Board be noted and presented to their respective Sub-Boards for sign off;
2. that the Director of Corporate Services be requested to explore the feasibility of bringing forward the Review of Planning Services for the Future to September to be considered at the same meeting as the Levelling Up Bill and Regeneration Bill;
3. that the item on the Adult Social Care and Health Overview and Scrutiny Sub-Board on Homeless Support and Providers be expanded to 'Homeless and Insecure Housing Support and Providers – to consider a review on homeless and insecure housing support and providers' and moved to 14 September 2023 meeting; and
4. that the Democratic Services Team Leader be requested to write to South West Water's Resilience Manager and Member of Parliament Liaison Officer to ask them to attend a future meeting of the Board.

Chairman

Disposal of Assets - Options Available for Call-In

1. The call-in promoter will present their reasons for call-in as set out in the submitted paper.
2. The Cabinet Member(s) will provide a verbal response to the issues raised.
4. The Overview and Scrutiny Board will discuss the issues raised and then has the following options available:
 - A. **Take no further action.** The original decision will take effect from the date of the meeting of the committee.
 - B. **Refer the decision back to the decision maker for reconsideration, setting out in writing the nature of the committee's concerns.** Within a further ten working days, the decision maker will resolve to either:
 - (i) confirm the decision without modification; or
 - (ii) confirm the decision with modification; or
 - (iii) rescind the decision.

If the decision maker does none of the above within ten working days, the decision shall be deemed to have been rescinded.

- C. **In exceptional circumstances, refer the matter to the Council for scrutiny, giving reasons for why the matter is being referred to Council.** Upon such request, the proper officer shall arrange a meeting of the Council within 20 working days (excluding the day of receipt or the day of the meeting) or as soon thereafter, as is reasonably practicable, unless:
 - (i) a normal Council meeting is scheduled within 30 working days (excluding the day of receipt or the day of the meeting) in which case the matter shall be referred to that meeting; or
 - (ii) if a normal Council meeting is not scheduled within 30 working days and the decision-maker confirms to the proper officer that he/she is content for the matter to be referred to the next normal Council meeting.

At the Council meeting, if the Council does not object to the decision, no further action is necessary and the decision will be effective from the date of the Council meeting.

Provided the decision has been made in accordance with the Policy Framework and the Budget, the Council has no power to amend the decision but may refer any decision to which it objects back to the decision maker together with the Council's views on that decision and the Subsequent Action referred to in Option B shall apply.

Appendices

Appendix 1 – Reasons for Call-In

Appendix 2 – Disposal of Assets Report

Appendix 3 – Record of Decision

Disposal of Assets Reasons for Call-In

There are some remaining unanswered questions regarding the item on 'Disposal of Assets' following the Cabinet meeting on the 11th July.

The questions, which we would like to be discussed at Call-In are:

- 1) What is the rationale for disposing of the assets when there are potential end users for the schemes which could see them regenerated and deliver an income to the Council?
- 2) When were the potential end users of the sites informed that the sites were going to be sold?
- 3) For the Corbin Head site, what parameters are being placed on the scale of any development to protect this much loved green space?
- 4) Are the legal issues that were preventing redevelopment of the Old Toll House still present, and might they present a barrier to a disposal?
- 5) Are there guarantees that a disposal will lead to timely regeneration projects being started – or could developers simply sit on these assets?

Proposer: Councillor Long

Seconder: Councillor Fox

Meeting: Cabinet **Date:** 11th July 2023

Wards affected: All

Report Title: Asset disposals

When does the decision need to be implemented? 17th July

Cabinet Member Contact Details: Councillor Chris Lewis, Cabinet Member for Places Services & Economic Growth, chris.lewis@torbay.gov.uk

Director/Divisional Director Contact Details: Alan Denby, Director of Pride in Place, alan.denby@torbay.gov.uk

1. Purpose of Report

- 1.1 To make recommendations relating to the disposal of 3 surplus assets to achieve capital receipts and cost savings in line with the Council's capital programme and the asset management strategy.
- 1.2 Disposal of these sites will also help reduce the Council's repair liability and associated expenditure and support the Council's ambition to use its assets to the best effect.

2. Reason for Proposal and its benefits

- 2.1 The proposals in this report help us to deliver this ambition, by supporting the Council in reviewing its asset base agreeing a further round of asset disposals, instructing the marketing of sites at Preston North, Corbyn Head and the Old Toll House in Torquay to achieve the highest possible receipt in line with the Council's asset management policy with net receipts after the cost of any sales committed to delivery of capital programme schemes across Torbay. In respect of the toilet blocks the Council would require that future owners make provision for public access toilets.
- 2.2 The reason for the decision is that the Council owns assets including land and buildings, investment assets, operational properties, those held for sale or under construction, intangible assets, infrastructure, plant and machinery, heritage and community assets. These assets are located both inside and outside of Torbay. While the estate is well let and returns to the Council a substantial annual income also achieving a high occupancy rate it is subject to periodic review to ensure that it is working to support the Council's objectives as best as it can.
- 2.3 The management of the asset portfolio is commissioned through to TDA. TDA was requested earlier in the year to review the Council's Torbay assets to consider whether there are opportunities for assets to be identified as surplus to the Council's operational requirements and disposed of. This in line with the principles set out in the asset management policy including:
- Rationalise the asset base by reviewing all non-operational and surplus assets to identify opportunities to create or increase revenue income, provide investment opportunities, or deliver capital receipts to stimulate development and growth.
 - Use our land and buildings to encourage development and growth, supporting local business needs and encouraging new business to Torbay.
- 2.4 That review has identified that there several assets which may be able to be released to support delivery of the Council's capital programme helping progress projects that the community wishes to see delivered.
- 2.5 The benefits of the proposal are initially financial. There would be a capital receipt obtained that, net of the disposal costs, will contribute to delivery of the Council's capital programme and support the objectives of the Community and Corporate Plan.

3. Recommendation(s) / Proposed Decision

1. That the Director of Pride in Place be requested to instruct preparation of an outline planning permission for the surplus toilet blocks at Preston North and Corbyn Head and disposal of these assets with outline planning consent via auction; and be given delegating authority, in consultation with the Director of Finance and the Cabinet Member for Place Services & Economic Growth responsibility, for ensuring that the assets are disposed of in line with the objectives set out in the submitted report.

1. That the Director of Pride in Place be requested to instruct the disposal of the Old Toll House in Torquay and be given delegating authority, in consultation with the Director of Finance and the Cabinet Member for Place Services & Economic Growth responsibility, for ensuring that the asset is disposed of in line with the objectives set out in the submitted report.
2. That the Director of Pride in Place be requested to instruct a strategic review of the Council's estate to identify other assets which could be disposed of to support the delivery of the Council's objectives.

Appendices

None

Background Documents

Torbay Council Strategic Asset Management Plan

<https://www.torbay.gov.uk/council/policies/corporate/amp/> including;

- Asset Management Policy <https://www.torbay.gov.uk/council/policies/corporate/amp/am-policy/>
- Asset Management Strategy <https://www.torbay.gov.uk/council/policies/corporate/amp/am-strategy/>

1. Introduction

- 1.1 The Council's capital programme is under acute pressure following the turbulent period experienced in the local, national and international economies. One consequence of this turbulence is increased costs being experienced across all sectors with the capital programme requiring additional funding to be able to deliver the projects and outcomes that the Council has committed to.
- 1.2 The Council's asset management strategy requires that the assets are supporting an identified end use and purpose, and where they are not or where the cost and performance of the asset suggests, that there may be opportunities for disposal. The principles of this process are set out in the Council's asset management policy and include a commitment to rationalise the asset base reviewing non operational and surplus assets to identify opportunities to create revenue income or a capital receipt to stimulate development and growth.
- 1.3 A further review of the Council's existing assets to identify further opportunities for disposal of under performing assets which are not helping the Council in providing services or meeting wider strategic objectives is likely to identify further assets which can be released.
- 1.4 Reducing the number of assets held is seen as an important element to achieving a sustainable maintenance regime and managing the overall financial commitment required on assets.

2. Options under consideration

- 2.1 Do nothing – the Council will continue to manage the assets being recommended for disposal. Costs will be incurred in the management of these assets including costs relating to staff, repair and maintenance. The potential for a capital receipt will be missed and this option will not support delivery of the Council's capital programme and wider objectives. It is not recommended.
- 2.2 Dispose of the toilet assets without an outline planning consent – it is expected that this will result in a lower receipt than is optimal as potential buyers will not have confidence that a development will be possible on the site. While this would be a faster route to disposal, the expectation is that there would be a lower receipt and for that reason this option is not recommended.
- 2.3 Recommended option – this provides for the best financial outcome with outline planning providing benefit to the Council and the market, with assurance that development can be

taken forward while also providing the opportunity for the Council to shape the nature of a future development.

3. Financial Opportunities and Implications

- 3.1 As set out elsewhere in the report. There is no forecast for the capital receipt that might be obtained from this work that can be put into the public .

4. Legal Implications

- 4.1 None

5. Engagement and Consultation

- 5.1 Engagement with Cabinet has been undertaken, in respect of the Old Toll House ongoing attempts to bring forward a development with a third party have not progressed and the adjoining landowner is aware of this position.
- 5.2 In respect of the toilet blocks it is expected that there will be engagement with community partnerships and others to inform the Council's development of an outline planning application.

6. Purchasing or Hiring of Goods and/or Services

- 6.1 Where required architects will be employed to obtain an alternative planning consent and external agents / auctioneers (as appropriate) will be appointed to affect a disposal.

7. Tackling Climate Change

- 7.1 No direct implications from the recommendations.

8. Associated Risks

- 8.1 The principal risk if the recommendations are not implemented is that the Council will continue to experience financial pressure on the capital programme which will slow delivery

of the corporate plan objectives and achievement of the outcomes that the community wishes to see in respect of town centre regeneration especially.

- 8.2 The key risks associated with implementing the decision is that there is opposition to the concept designs that come forward and that the assets do not achieve the level of receipt that is anticipated.

9. Equality Impacts - Identify the potential positive and negative impacts on specific groups

	Positive Impact	Negative Impact & Mitigating Actions	Neutral Impact
Older or younger people			No discernible impact anticipated.
People with caring Responsibilities			No discernible impact anticipated.
People with a disability			No discernible impact anticipated.
Women or men			No discernible impact anticipated.
People who are black or from a minority ethnic background (BME) (Please note Gypsies / Roma are within this community)			No discernible impact anticipated.
Religion or belief (including lack of belief)			No discernible impact anticipated.
People who are lesbian, gay or bisexual			No discernible impact anticipated.
People who are transgendered			No discernible impact anticipated.
People who are in a marriage or civil partnership			No discernible impact anticipated.
Women who are pregnant / on maternity leave			No discernible impact anticipated.
Socio-economic impacts (Including impact on child poverty issues and deprivation)			No discernible impact anticipated.

Public Health impacts (How will your proposal impact on the general health of the population of Torbay)			No discernible impact anticipated.
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10. Cumulative Council Impact

10.1 None

11. Cumulative Community Impacts

11.1 None

Record of Decisions

Disposal of Assets

Decision Taker

Cabinet on 11 July 2023.

Decision

- 1) That the Director of Pride in Place be requested to instruct preparation of an outline planning permission for the surplus toilet blocks at Preston North and Corbyn Head and disposal of these assets with outline planning consent via auction; and be given delegated authority, in consultation with the Director of Finance and the Cabinet Member for Place Services and Economic Growth, for ensuring that the assets are disposed of in line with the objectives set out in the submitted report.
- 2) That the Director of Pride in Place be requested to instruct the disposal of the Old Toll House in Torquay and be given delegated authority, in consultation with the Director of Finance and the Cabinet Member for Place Services and Economic Growth, for ensuring that the asset is disposed of in line with the objectives set out in the submitted report.
- 3) That the Director of Pride in Place be requested to instruct a strategic review of the Council's estate to identify other assets which could be disposed of to support the delivery of the Council's objectives.

Reason for the Decision

The Council owns assets including land and buildings, investment assets, operational properties, those held for sale or under construction, intangible assets, infrastructure, plant and machinery, heritage and community assets. Whilst the estate was well let and returned to the Council a substantial annual income, also achieving a high occupancy rate, the assets were subject to periodic review to ensure that the Council's assets supported the Council's objectives as best as they can.

Implementation

This decision will come into force and may be implemented on 24 July 2023 unless the call-in procedure is triggered (as set out in the Standing Orders in relation to Overview and Scrutiny).

Information

The Council's capital programme was under acute pressure following the turbulent period experienced in the local, national and international economies. One consequence of this turbulence was increased costs being experienced across all sectors with the Capital Programme requiring additional funding to be able to deliver the projects and outcomes that the Council had committed to.

The Council's Asset Management Strategy also requires that its assets needed to support an identified end use and purpose, and where they were not or where the cost and performance of the asset suggests, that there may be opportunities for disposal. The principles of this process were set out in the Council's Asset Management Policy and include a commitment to rationalise the asset base reviewing non-operational and surplus assets to identify opportunities to create

revenue income or a capital receipt to stimulate development and growth.

As such, the disposal of sites at Preston North, Corbyn Head and the Old Toll House will assist the Council to achieve capital receipts and cost savings in line with the Council's Capital Programme and Asset Management Strategy.

At the meeting Councillor Chris Lewis proposed and Councillor Bye seconded a motion that was agreed unanimously by the Cabinet, as set out above.

Alternative Options considered and rejected at the time of the decision

The following alternative options were considered discounted:

- Do nothing – the Council would continue to manage the assets being recommended for disposal. Costs would be incurred in the management of these assets including costs relating to staff, repair and maintenance. The potential for a capital receipt will be missed and this option would not support delivery of the Council's capital programme and wider objectives.
- Dispose of the toilet assets without an outline planning consent – it was expected that this would result in a lower receipt than was optimal as potential buyers would not have confidence that a development would be possible on the site. Whilst this would be a faster route to disposal, the expectation was that there would be a lower receipt and for that reason this option was not recommended.

Is this a Key Decision?

Yes

Does the call-in procedure apply?

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None.

Published

14 July 2023

Signed: _____
Leader of Torbay Council on behalf of the Cabinet

Date: _____